

1. Apply courses

UIC Information Space User Guide ▾ All Courses **Apply Course (Teachers only)** iSpace2020 Links ▾ English (en) ▾

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Private files

No files available

Manage private files...

Latest badges

You have no badges to

2. Fill in the required information

Remember to choose the right Course category. Which department does this course belong to?

Course request

Details of the course you are requesting

Course full name

Course short name

Course category **Science and Technology (DST)**

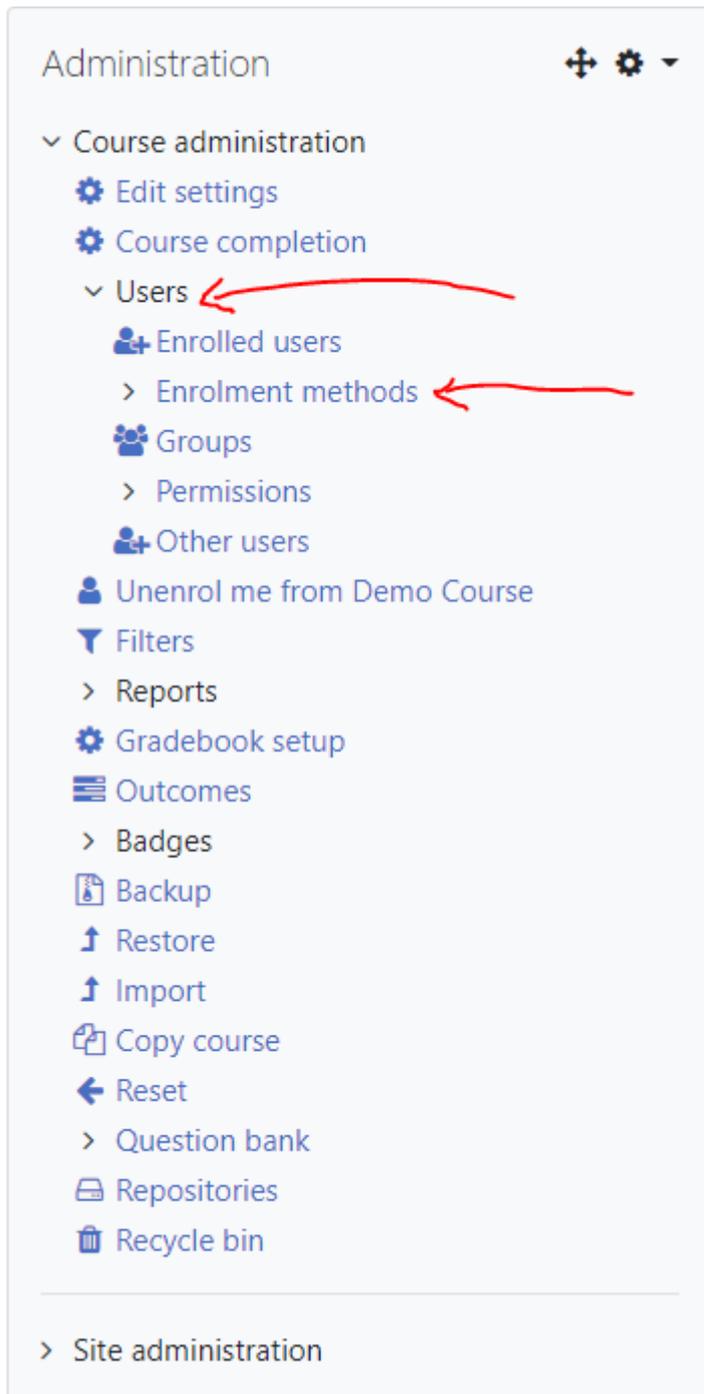
Search

Summary

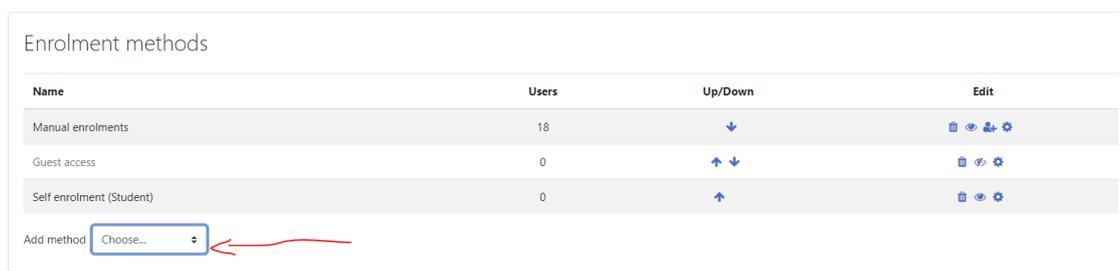
Reasons for wanting this course

Supporting information to help the administrator evaluate this request

3. Once your request is approved. You will have a new course to combine your sections.
4. Enter this course
5. Go to Administratio->Course administration->Users->Enrolment methods



- Go to “Add method” and choose “Meta course link”



- Search the name of the section in iSpace that you wish to link and select the right course

In “Add to group”, choose “Create new group”

Course meta link

▼ Course meta link

Link course

! No selection

Search ▼

Add to group

None ⇅

Add method

Cancel

There are required fields in this form marked ! .

8. Then click “Add method”
9. Now you have successful linked a section
10. Repeat step 6 to step 8 to link another section